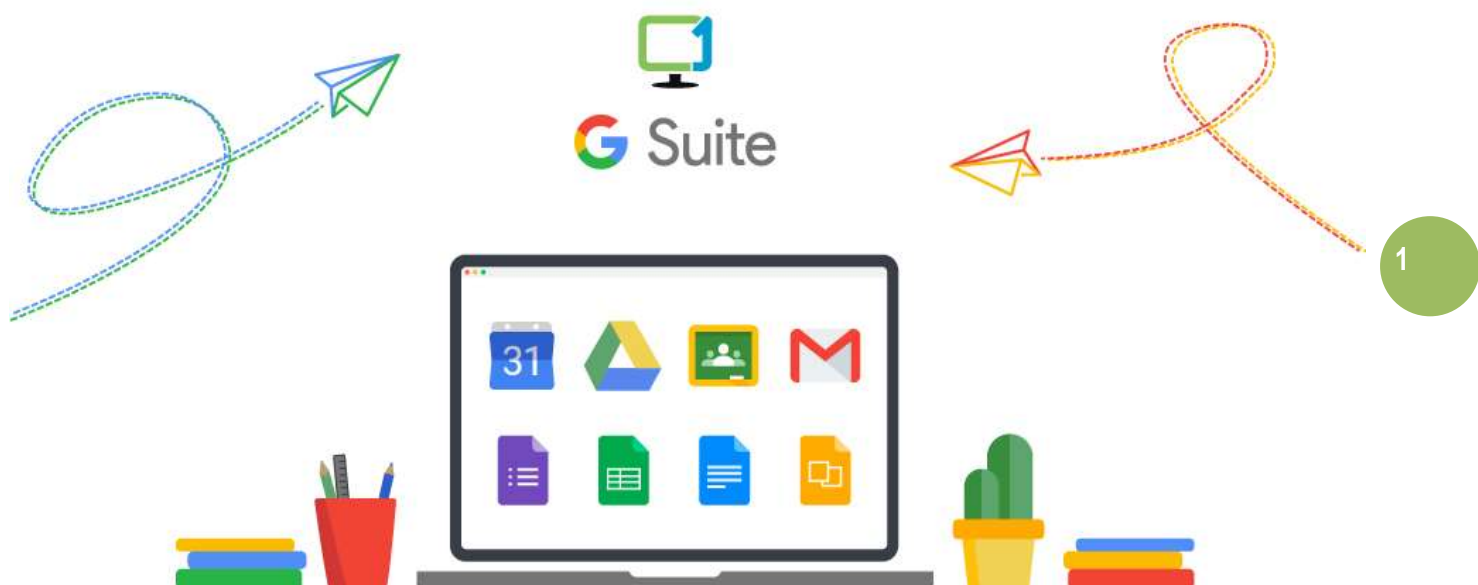




QUICK GUIDE

GOOGLE CLASSROOM

STUDENTS

By the Digital Animator: teacher Santino Cerami

Translation by the teacher Daniela Alba

March 2020, AD Santino Cerami

Classroom is one of the applications that are part of Google's education suite



Access to Google Classroom

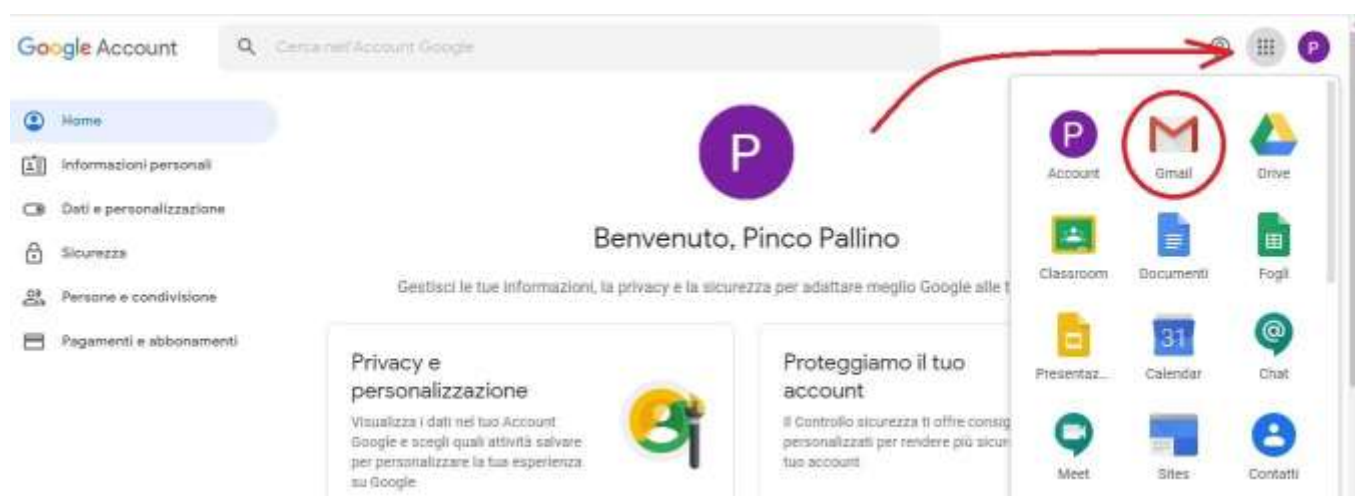
To get started, just go to the following link

<https://accounts.google.com/Login?hl=it>

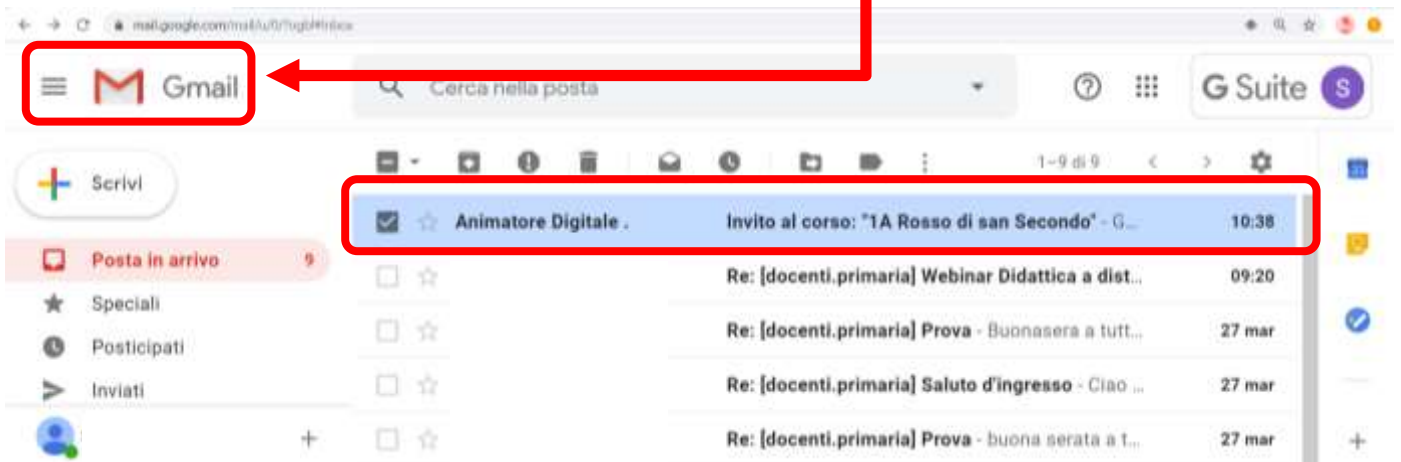
2

and access with the credentials provided by our school and delivered by the teachers: **e-mail address** (which ends with @deamicispa.edu.it) and **password**.

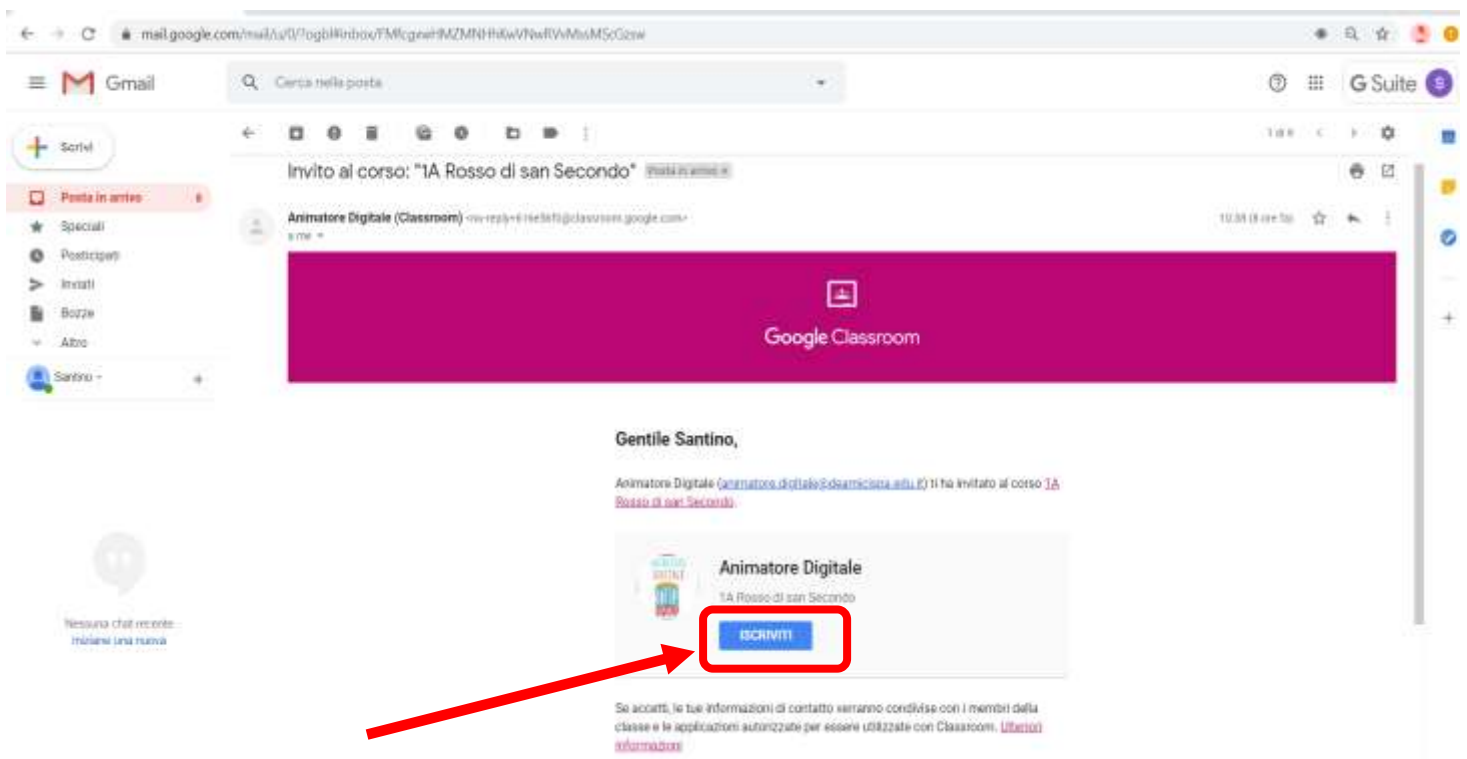
At the first login you will be asked to change your password to make it even more personal and then you will see the normal page of a google account related to the domain of our school www.deamicispa.edu.it. (not personal). Once you have logged in, click on the icon of gmail, at the top right of the display, to check if you have received invitations to participate in courses activated by teachers (if the menu does not open automatically you can start it by clicking on the image with the 9 dots...)



Check the incoming mail in the email box of your account gmail and click on any invitation email.

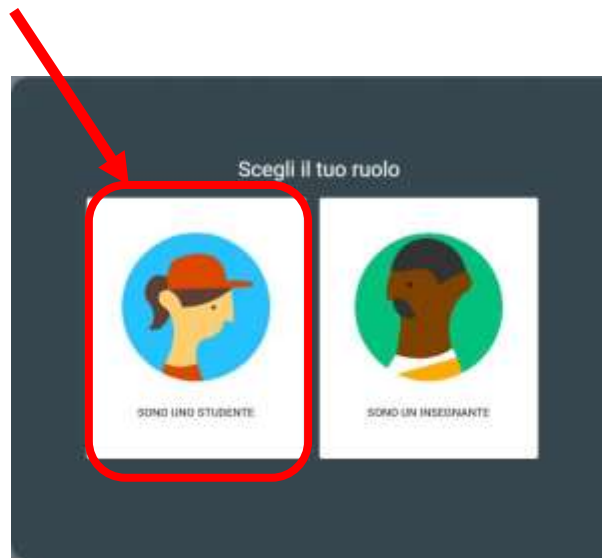


Then, inside the email, just click on the "SIGN UP" (ISCRIVITI)



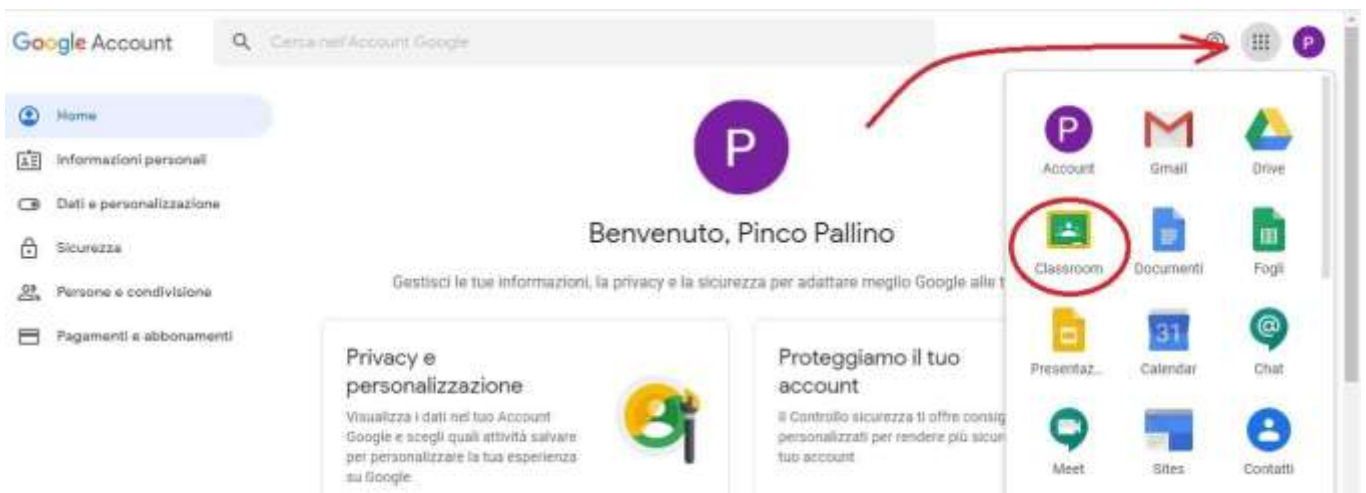
At this point Classroom will start and you are asked for your role (if you have not already done it...).

Click on Student

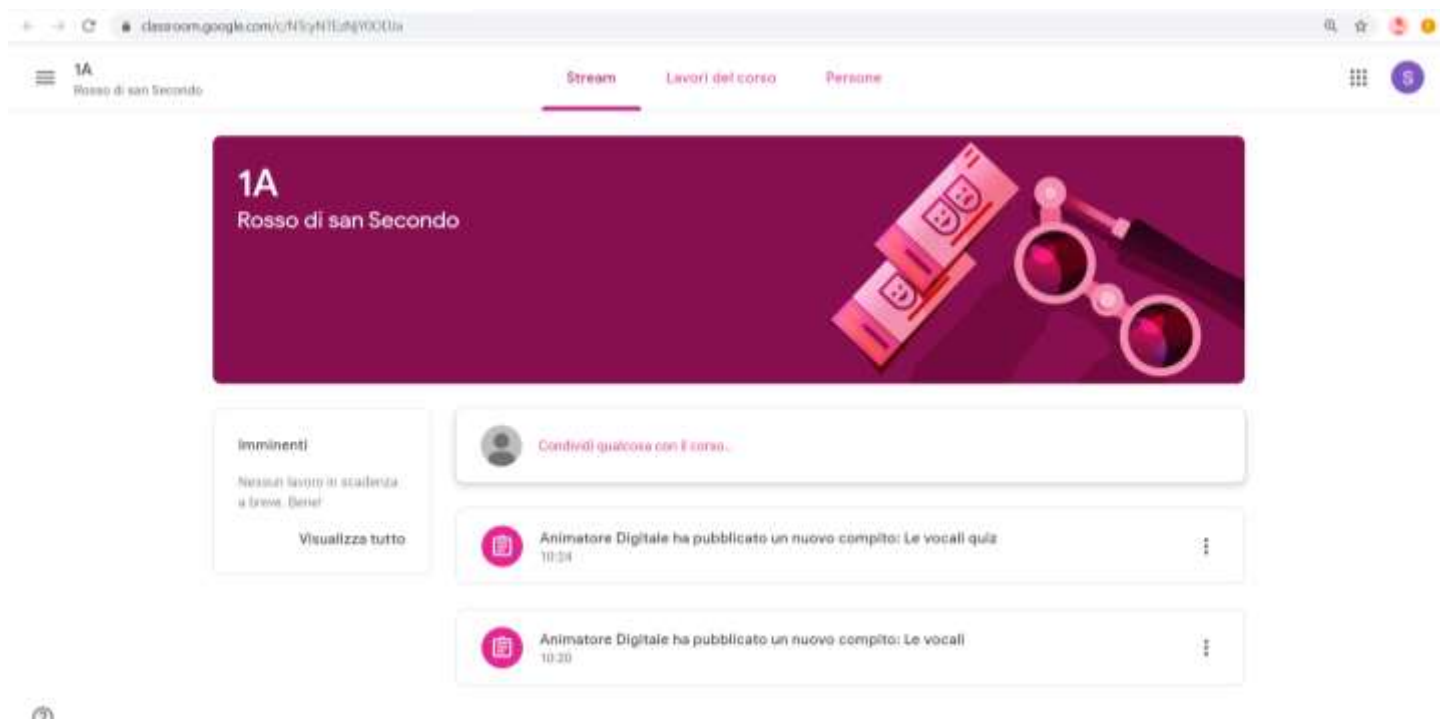


4

and you are sent back to the course screen of which you received the invitation, where you can find all the deliveries assigned by the teacher. To use classroom (hereafter called "application"...) just click on the classroom icon on the right of the screen of our account (if the menu does not open automatically you can start it by clicking on the image with the 9 dots...)

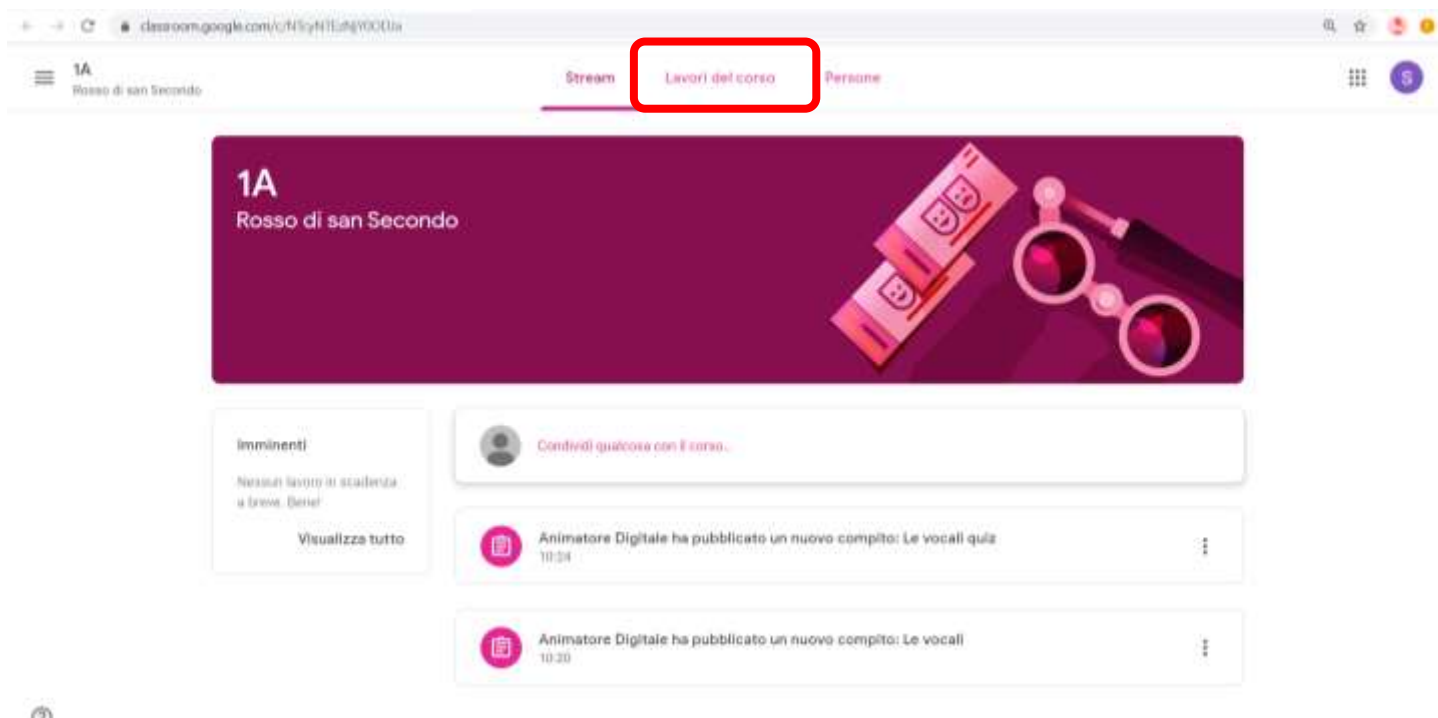


Once the application starts you are on the course created by the teacher with the tasks

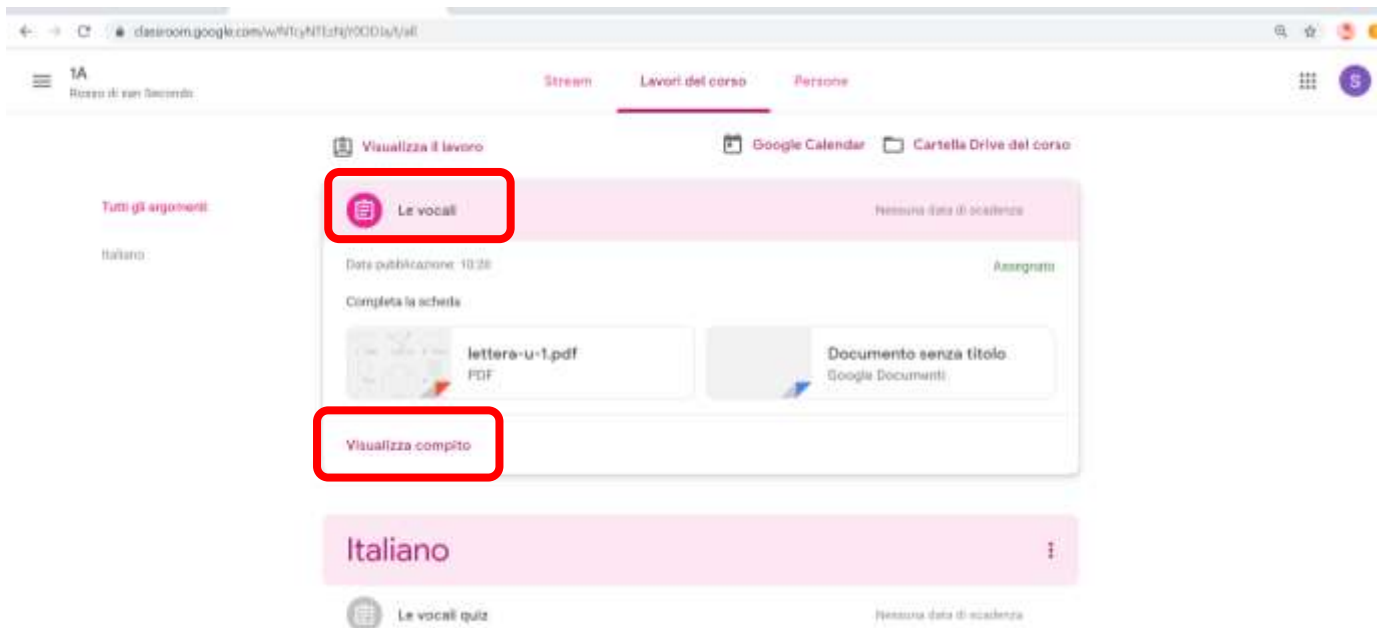


1. Perform the tasks of a course.

Click on the "Lavori del corso" tab where you can find the tasks assigned by the teacher, possibly divided by topic.

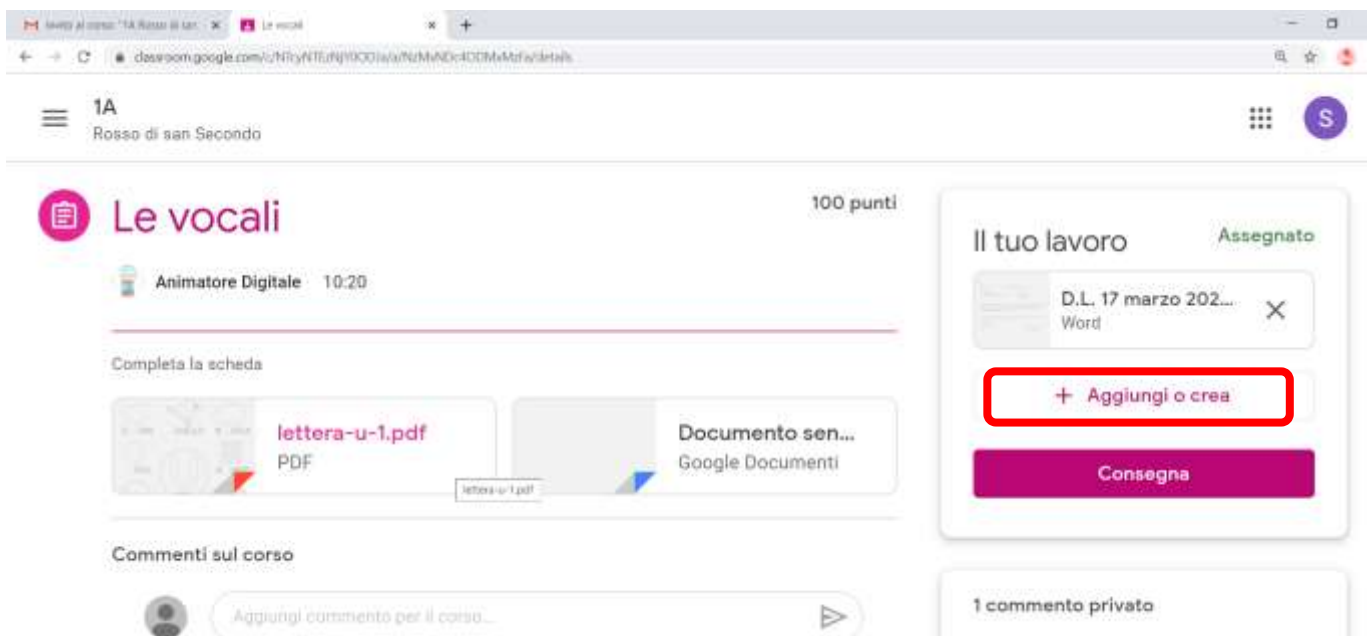


Once the page is open, click on the task and then on "View task" (Visualizza compito)



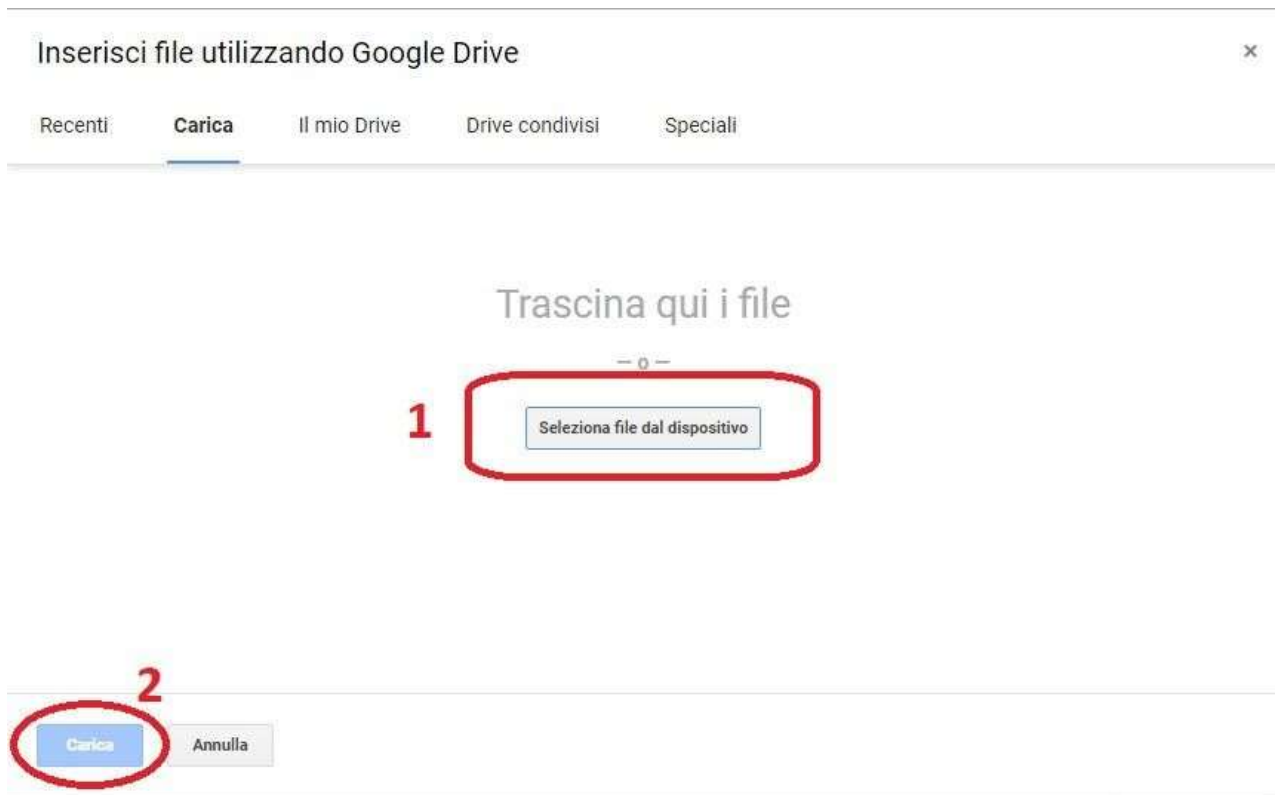
6

Click on the single task to see the details. Select "View..." (Visualizza) to deliver the task. Click on the "+ Add or Create" (Aggiungi o crea) item and type the file you want to deliver.



For example if you want to deliver a pdf file or even a photo taken to our workbook, just select the option "File" and in the next window 1- click on the central button selecting the file and

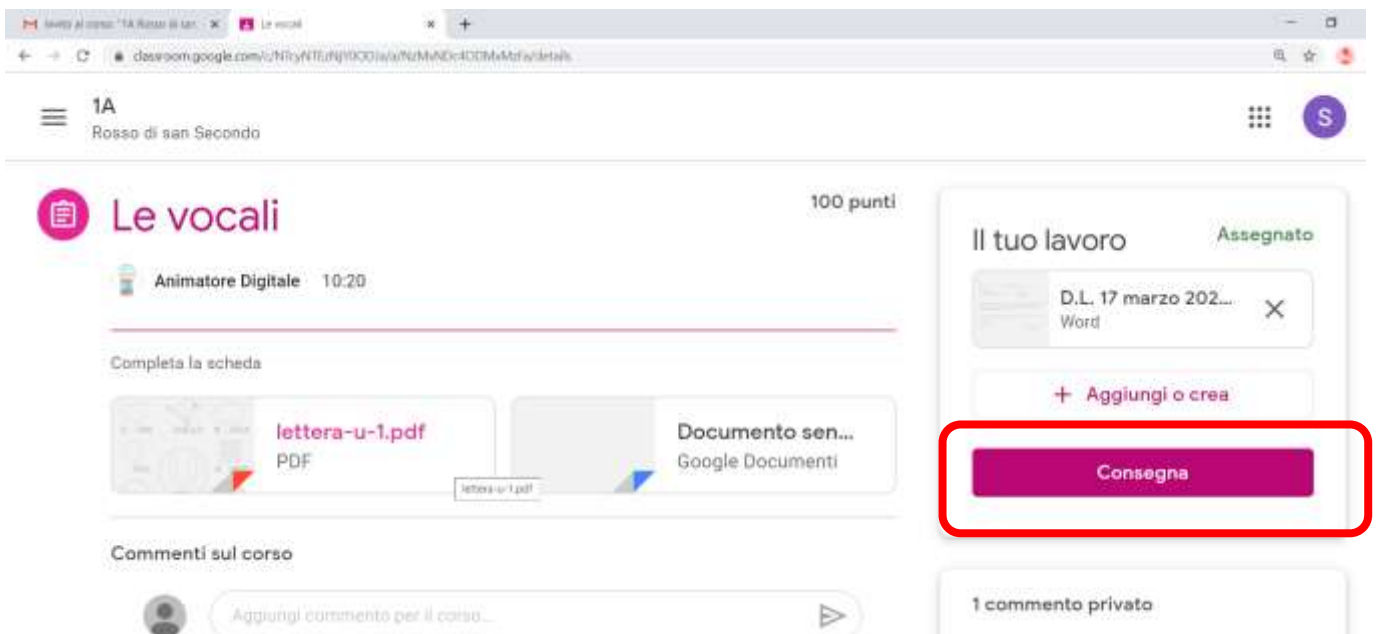
2- Click on the button "Load" (Carica).



7

If you want to deliver more files repeat again the procedure above.

Then click on the button "Delivery"(Consegna) in order to make effective the delivery of the task.



To return to the main window of the application and to the list of all courses just click on the course name of the class on the top left.

1A
Rosso di san Secondo

Le vocali

100 punti

Animatore Digitale 10:20

Completa la scheda

lettera-u-1.pdf
PDF

Documento sen...
Google Documenti

Commenti sul corso

Aggiungi commento per il corso...

Il tuo lavoro **Assegnato**

D.L. 17 marzo 202...
Word

+ Aggiungi o crea

Consegna

1 commento privato

8

Translation by the teacher Daniela Alba